

**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Courtney Spence
Job title Deputy Assessor Employee SS # _____
Effective Date November 3, 2025

Hire

Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☒ Salaried ☐
Position: _____ new position ☐ If so, whom? _____
or replacement ☐
Rate of Pay \$ _____

☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per SB2444 re 27-3-52
Rate of Pay \$ _____ Rate of Pay \$ 2,000 additional annually (AEI)

Termination

☐ Death
☐ Dismissed
☐ Resigned
☐ Retired
☐ Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature  Date 10/21/2025

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



June 30, 2025

Courtney Spence

RE: Assessment Evaluator I (AEI) Certification Granted

Dear Courtney Spence,

The Mississippi Education and Certification Program (MECP) Advisory Board has approved all Track II applications for advanced certification, including those applying for AEI Certification. On behalf of the Board, I have the privilege of notifying you that you were granted AEI Certification. Congratulations!

According to Section 27-3-52 of the *Mississippi Code* which was adopted by the Legislature in 1980, you may now qualify for a **\$2,000** annual financial bonus.

When any tax assessor and/or his deputies or assistants attend and successfully complete all qualifications pursuant to the Mississippi Education and Certification Program and receive the certification level of Track II, Evaluator 1, they shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.

The presentation of all Track II applications for advanced certification, including those applying for AE I Certification, will take place at the Mississippi Assessors and Collectors Fall Conference awards luncheon. The date of the fall conference, which will be held in Oxford, MS, is October 27-29, 2025. Please make plans to attend the conference so that you may be recognized at the presentation ceremony.

Please refer to The Red Book (13th Edition) for more information about the benefits associated with this advanced level of certification. The Advisory Board encourages you to continue your education by earning all levels of certification within the MECP. Should you have any questions regarding your status within the Mississippi Education and Certification Program, please feel free to contact me at (662) 325-3141 or e-mail jason.camp@msstate.edu and congratulations again on obtaining your AE I.

Sincerely,

Jason Camp, Ph.D.
Extension Specialist

Mississippi State University Extension Service

Box 9643 • Mississippi State, MS 39762-9643 • (662) 325-3141 • Fax (662) 325-8954 • gcd@ext.msstate.edu

We are an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status, or any other characteristic protected by law.

MADISON COUNTY
PERSONNEL ACTION

Department Tax Assessor Employee Name Jeffrey Hodgins
Job title Advanced Residential Appraiser Employee SS # _____
Effective Date November 3, 2025

Hire

Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☒ Salaried ☐
Position: _____ new position ☐ if so, whom? _____
or replacement ☐
Rate of Pay \$ _____

☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per SB2444 re 27-3-52
Rate of Pay \$ _____ Rate of Pay \$ 2,000 additional annually (AEII)

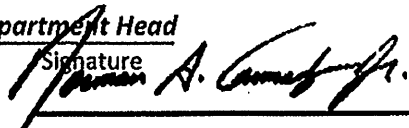
Termination

☐ Death
☐ Dismissed
☐ Resigned
☐ Retired
☐ Documentation Attached

Approval of Elected Official or Department Head

Printed Name
Norman A. Cannady, Jr.

Signature



Date
10/21/2025

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



June 30, 2025

Jeff Hodgins

RE: Assessment Evaluator II (AEII) Certification Granted

Dear Jeff Hodgins

The Mississippi Education and Certification Program (MECP) Advisory Board has approved all Track II applications for advanced certification, including those applying for AEII Certification. On behalf of the Board, I have the privilege of notifying you that you were granted AEII Certification. Congratulations!

According to Section 27-3-52 of the Mississippi Code which was adopted by the Legislature in 1980, you may now qualify for a \$2,000 annual financial bonus.

When any tax assessor and/or his deputies or assistants attend and successfully complete all qualifications pursuant to the Mississippi Education and Certification Program and receive the certification level of Track II, Evaluator 1, they shall receive an additional Two Thousand Dollars (2,000.00) annually beginning the next fiscal year after completion.

... and receive the certification level of Track II, Evaluator II, they shall receive an additional Two Thousand Dollars (\$2,000.00) annually

The presentation of all Track II applications for advanced certification, including those applying for AE II Certification, will take place at the Mississippi Assessors and Collectors Fall Conference awards luncheon. The date of the fall conference, which will be held in Oxford, MS, is October 27-29, 2025. Please make plans to attend the conference so that you may be recognized at the presentation ceremony.

Please refer to The Red Book (13th Edition) for more information about the benefits associated with this advanced level of certification. The Advisory Board encourages you to continue your education by earning all levels of certification within the MECP. Should you have any questions regarding your status within the Mississippi Education and Certification Program, please feel free to contact me at (662) 325-3141 or e-mail jason.camp@msstate.edu and congratulations again on obtaining your AE II.

Sincerely,

A handwritten signature in black ink that reads "Jason Camp".

Jason Camp, Ph.D.
Extension Specialist

Mississippi State University Extension Service

Box 9643 • Mississippi State, MS 39762-9643 • (662) 325-3141 • Fax (662) 325-8954 • gcd@ext.msstate.edu

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**MADISON COUNTY
PERSONNEL ACTION**

Department Tax Assessor Employee Name Shane Pickett
Job title Advanced Mapper Employee SS # _____
Effective Date November 3, 2025

Hire

Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☒ Salaried ☐

Position: _____ new position ☐
or replacement ☐ if so, whom? _____

Rate of Pay \$ _____

- ☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per SB2444 re 27-3-52
Rate of Pay \$ _____ Rate of Pay \$ 2,000 additional annually (AEII)

Termination

- ☐ Death
☐ Dismissed
☐ Resigned
☐ Retired

☐ Documentation Attached

Approval of Elected Official or Department Head

Printed Name Norman A. Cannady, Jr. Signature  Date 10/21/2025

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



June 30, 2025

Shane Pickett

RE: Assessment Evaluator II (AEII) Certification Granted

Dear Shane Pickett

The Mississippi Education and Certification Program (MECP) Advisory Board has approved all Track II applications for advanced certification, including those applying for AEII Certification. On behalf of the Board, I have the privilege of notifying you that you were granted AEII Certification. Congratulations!

According to Section 27-3-52 of the *Mississippi Code* which was adopted by the Legislature in 1980, you may now qualify for a **\$2,000 annual financial bonus.**

When any tax assessor and/or his deputies or assistants attend and successfully complete all qualifications pursuant to the Mississippi Education and Certification Program and receive the certification level of Track II, Evaluator 1, they shall receive an additional Two Thousand Dollars (2,000.00) annually beginning the next fiscal year after completion.

... and receive the certification level of Track II, Evaluator II, they shall receive an additional Two Thousand Dollars (\$2,000.00) annually

The presentation of all Track II applications for advanced certification, including those applying for AE II Certification, will take place at the Mississippi Assessors and Collectors Fall Conference awards luncheon. The date of the fall conference, which will be held in Oxford, MS, is October 27-29, 2025. Please make plans to attend the conference so that you may be recognized at the presentation ceremony.

Please refer to The Red Book (13th Edition) for more information about the benefits associated with this advanced level of certification. The Advisory Board encourages you to continue your education by earning all levels of certification within the MECP. Should you have any questions regarding your status within the Mississippi Education and Certification Program, please feel free to contact me at (662) 325-3141 or e-mail Jason.camp@msstate.edu and congratulations again on obtaining your AE II.

Sincerely,

Jason Camp, Ph.D.
Extension Specialist

Mississippi State University Extension Service

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MADISON COUNTY PERSONNEL ACTION

Department	SHERIFF'S DEPARTMENT	Employee Name	Kimmons (new hire, returning employee)
Job Title	deputy sheriff		
Effective Date	11/16/2025		

Hire

☒ Full-time	☐ Part-time	☐ Temporary	☒ Hourly	☐ Salaried
Position	deputy sheriff	☐ New Position	☒ Or Replacement	If so, whom? Perry
Rate of Pay	\$ 27.24 an hour			

- ☒ Job references checked (if applicable)
☒ Background checked (if applicable)
☒ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeremy Williams **Email Address** jeremy.williams@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
☐ Only Email
☐ Email and MS Office

- ☐ AS/400 Access
Current User to Duplicate
- ☐ Door Access
User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department SHERIFF'S DEPARTMENT Employee Name Coleman (new hire)

Job Title deputy sheriff

Effective Date 11/16/2025

Hire

☒ Full-time ☐ Part-time ☐ Temporary ☒ Hourly ☐ Salaried

Position deputy sheriff ☐ New Position

☒ Or Replacement If so, whom?
Newsome

Rate of Pay \$ 27.24 an hour

- ☒ Job references checked (if applicable)
- ☒ Background checked (if applicable)
- ☒ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeremy Williams

Email Address jeremy.williams@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	DETENTION CENTER	Employee Name	Charles Wiley
Job Title	D/O		
Effective Date	11/3/2025		

Hire

☒ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position	D/O	☐ New Position ☐ Or Replacement	If so, whom?	
Rate of Pay	\$ 20.48			

☒ Job references checked (if applicable)
☒ Background checked (if applicable)
☒ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeff Husted **Email Address** jeff.husted@madison-co.com

Needed Items

☐ Desktop PC

☐ Printer

☐ Scanner

Email

☒ No Email Account

☐ Only Email

☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	DETENTION CENTER	Employee Name	Breanna Willis
Job Title	D/O		
Effective Date	11/3/2025		

Hire

☒ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position	D/O	☐ New Position ☐ Or Replacement	If so, whom?	
Rate of Pay	\$ 20.48			

- ☒ Job references checked (if applicable)
☒ Background checked (if applicable)
☒ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeff Husted **Email Address** jeff.husted@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner
- Email
- ☒ No Email Account
- ☐ Only Email
- ☐ Email and MS Office
- ☐ AS/400 Access
- Current User to Duplicate
- ☐ Door Access
- User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	DETENTION CENTER	Employee Name	Christopher Vaughan
Job Title	D/O		
Effective Date	11/3/2025		

Hire

☒ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position	D/O	☐ New Position		
		☐ Or Replacement	If so, whom?	
Rate of Pay	\$ 20.48			

☒ Job references checked (if applicable)
☒ Background checked (if applicable)
☒ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeff Husted **Email Address** jeff.husted@madison-co.com

Needed Items

☐ Desktop PC

☐ Printer

☐ Scanner

Email

☒ No Email Account

☐ Only Email

☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department DETENTION CENTER

Employee
Name

Thomas Stubblefield

Job Title	D/O
-----------	-----

Effective Date 11/3/2025

Hire☒ Full-time☐ Part-time☐ Temporary☐ Hourly☐ Salaried

Position	D/O
----------	-----

☐ New Position

☐ Or

Replacement

If so, whom?

Rate of Pay \$ 20.48

☒ Job references checked (if applicable)

☒ Background checked (if applicable)

☒ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$

Termination

☐ Death

☐ Dismissed☐ Resigned☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeff Husted

Email Address jeff.husted@madison-co.com

Needed Items

☐ Desktop PC☐ Printer☐ Scanner

Email

☒ No Email Account☐ Only Email☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	DETENTION CENTER	Employee Name	Massion Westby-Gibson
Job Title	D/O		
Effective Date	11/3/2025		

Hire

☒ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position	D/O	☐ New Position ☐ Or Replacement If so, whom?		
Rate of Pay	\$ 20.48			

- ☒ Job references checked (if applicable)
☒ Background checked (if applicable)
☒ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeff Husted **Email Address** jeff.husted@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office
- ☐ AS/400 Access
 - Current User to Duplicate
- ☐ Door Access
 - User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	DETENTION CENTER	Employee Name	Brittany Neveraz
Job Title	D/O		
Effective Date	11/3/2025		

Hire

☒ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position	D/O	☐ New Position ☐ Or Replacement If so, whom?		
Rate of Pay	\$ 20.48			

- ☒ Job references checked (if applicable)
- ☒ Background checked (if applicable)
- ☒ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Jeff Husted **Email Address** jeff.husted@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner
- Email
 - ☐ No Email Account
 - ☐ Only Email
 - ☐ Email and MS Office
- ☐ AS/400 Access
 - Current User to Duplicate
- ☐ Door Access
 - User Access to Duplicate

Department	ROAD DEPARTMENT	Employee Name	Clarence White
Job Title	Tractor Driver		
Effective Date	11/4/2025		

☒ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position	Tractor Driver (From Temp Hire to Full Time Hire)		☐ New Position	
		☒ Or Replacement	If so, whom? Tyrone Wilson	
Rate of Pay	\$ 17.00 hr			

- ### Promotion

Termination

- Approval of Elected Official or Department Head**

Needed Items

- Email

- ☐
- AS/400 Access

Current User to Duplicate

- ☐
- Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	ROAD DEPARTMENT	Employee Name	Kenyatta Reed
Job Title	Truck Driver/Equipment Operator		
Effective Date	11/4/2025		

Hire

☒ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position	Truck Driver/Equipment Operator	☐ New Position		
		☒ Or Replacement	If so, whom? Calvin Smith	
Rate of Pay	\$ 18.00 hr			

- ☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Cornelius Bacon **Email Address** cornelius.bacon@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
☐ Only Email
☐ Email and MS Office

- ☐ AS/400 Access
Current User to Duplicate
- ☐ Door Access
User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR

Employee Name 1745

Job Title FY 26 Adjustments

Effective Date 11/3/2025

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

Position

☐ New Position

☐ Or Replacement If so, whom?

Rate of Pay \$

- ☐ Job references checked (if applicable)
- ☐ Background checked (if applicable)
- ☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 4172.22

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	ADMINISTRATOR	Employee Name	2871
Job Title	FY 26 Adjustments		
Effective Date	11/3/2026		

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

From Position

Rate of Pay **\$ 39.15**

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name	Greg Higginbotham	Email Address	greg@madison-co.com
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Needed Items

User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR

Employee
Name 2534

Job Title FY 26 Adjustments

Effective Date 11/3/2025

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

Position

☐ New Position

☐ Or
Replacement If so, whom?

Rate of Pay \$

- ☐ Job references checked (if applicable)
- ☐ Background checked (if applicable)
- ☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 32.17

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	ADMINISTRATOR	Employee Name	3457
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Job Title	FY 26 Adjustments
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Effective Date 11/3/2025

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

Position

☐ New Position

☐ Or Replacement If so, whom?

Rate of Pay \$

☐ Job references checked (if applicable)☐ Background checked (if applicable)☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 32.88

Termination

- ☐ Death

☐ Dismissed☐ Resigned☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

- ❑ Desktop PC

☐ Printer

☐ Scanner

Email

☐ No Email Account☐ Only Email☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ **Door Access**

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department ADMINISTRATOR

Employee Name 5190

Job Title	FY 26 Adjustments
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Effective Date 11/3/2025

Hire☐ Full-time☐ Part-time☐ Temporary☐ Hourly☐ Salaried

Position

☐ New Position

☐ Or

☐ Or Replacement If so, whom?

Rate of Pay \$

☐ Job references checked (if applicable)☐ Background checked (if applicable)☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 4093.31

Termination

☐ **Death**

☐ Dismissed☐ Resigned☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

☐ Desktop PC☐ Printer

☐ Scanner

Email

☐ No Email Account☐ Only Email

☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ **Door Access**

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department ADMINISTRATOR

Employee Name 4511

Job Title	FY 26 Adjustments
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Effective Date 11/3/2025

Hire☐ Full-time☐ Part-time☐ Temporary☐ Hourly☐ Salaried

Position

☐ New Position

☐ Or

Replacement **If so, whom?**

Rate of Pay \$

☐ Job references checked (if applicable)☐ Background checked (if applicable)☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 36.13

Termination

☐ **Death**

☐ Dismissed

☐ Resigned☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

☐ Desktop PC

☐ **Printer**

☐ Scanner

Email

☐ No Email Account☐ Only Email☐ Email and MS Office☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR

Employee
Name 32

Job Title FY 26 Adjustments

Effective Date 11/3/2025

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

Position

☐ New Position

☐ Or
Replacement If so, whom?

Rate of Pay \$

- ☐ Job references checked (if applicable)
- ☐ Background checked (if applicable)
- ☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 38.51

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR

Employee
Name 544

Job Title FY 26 Adjusments

Effective Date 11/3/2025

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

Position

☐ New Position

☐ Or
Replacement If so, whom?

Rate of Pay \$

☐ Job references checked (if applicable)

☐ Background checked (if applicable)

☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 32.92

Termination

☐ Death

☐ Dismissed

☐ Resigned

☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

☐ Desktop PC

☐ Printer

☐ Scanner

Email

☐ No Email Account

☐ Only Email

☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	ADMINISTRATOR	Employee Name	4496
Job Title	FY 26 Adjustments		
Effective Date	11/3/2025		

Hire

☐ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position		☐ New Position		
		☐ Or Replacement	If so, whom?	
Rate of Pay	\$			

☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position	To Position
Rate of Pay \$	Rate of Pay \$ 25.77

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

[illegible]

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner
- Email
 - ☐ No Email Account
 - ☐ Only Email
 - ☐ Email and MS Office
- ☐ AS/400 Access
 - Current User to Duplicate
- ☐ Door Access
 - User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	ADMINISTRATOR	Employee Name	3969
Job Title	FY 26 Adjustments		
Effective Date	11/3/2025		

Hire

☐ Full-time	☐ Part-time	☐ Temporary	☐ Hourly	☐ Salaried
Position		☐ New Position ☐ Or Replacement If so, whom?		
Rate of Pay	\$			

☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

From Position		To Position	
Rate of Pay	\$	Rate of Pay	\$ 1773.22

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

[illegible]

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner
- Email
 - ☐ No Email Account
 - ☐ Only Email
 - ☐ Email and MS Office
- ☐ AS/400 Access
 - Current User to Duplicate
- ☐ Door Access
 - User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR

Employee Name 887

Job Title FY 26 Adjustments

Effective Date 11/3/2025

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

Position

☐ New Position

☐ Or Replacement If so, whom?

Rate of Pay \$

- ☐ Job references checked (if applicable)
- ☐ Background checked (if applicable)
- ☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 3087.03

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department ADMINISTRATOR

Employee Name 2878

[illegible]

Effective Date 11/3/2025

Hire

☐ Full-time

☐ Part-time

☐ Temporary☐ Hourly☐ Salaried

Position

☐ New Position

☐ Or

Replacement

If so, whom?

Rate of Pay \$

☐ Job references checked (if applicable)☐ Background checked (if applicable)☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 7119.48

Termination

☐ **Death**

☐ Dismissed☐ Resigned☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

☐ Desktop PC

 Printer

☐ Scanner

Email

☐ No Email Account☐ Only Email☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

MADISON COUNTY PERSONNEL ACTION

Department	ADMINISTRATOR	Employee Name	816
Job Title	FY 26 Adjustments		
Effective Date	11/3/2025		

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

☐ Or Replacement If so, whom?

Rate of Pay \$

- ☐ Job references checked (if applicable)
☐ Background checked (if applicable)
☐ Driving Record checked (if applicable)

Promotion

Rate of Pay \$

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

[illegible]

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

☐ No Email Account
☐ Only Email
☐ Email and MS Office

- ☐ AS/400 Access
Current User to Duplicate
- ☐ Door Access
User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR

Employee
Name 5311

Job Title FY 26 Adjustments

Effective Date 11/3/2025

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

Position

☐ New Position

☐ Or
Replacement If so, whom?

Rate of Pay \$

- ☐ Job references checked (if applicable)
- ☐ Background checked (if applicable)
- ☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 31.25

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate

**MADISON COUNTY
PERSONNEL ACTION**

Department ADMINISTRATOR

Employee Name 2872

Job Title FY 26 Adjustments

Effective Date 11/3/2025

Hire

☐ Full-time ☐ Part-time ☐ Temporary ☐ Hourly ☐ Salaried

Position

☐ New Position

☐ Or
Replacement If so, whom?

Rate of Pay \$

- ☐ Job references checked (if applicable)
- ☐ Background checked (if applicable)
- ☐ Driving Record checked (if applicable)

Promotion

From Position

To Position

Rate of Pay \$

Rate of Pay \$ 41.42

Termination

- ☐ Death
- ☐ Dismissed
- ☐ Resigned
- ☐ Retired

Approval of Elected Official or Department Head

Printed Name Greg Higginbotham

Email Address greg@madison-co.com

Needed Items

- ☐ Desktop PC
- ☐ Printer
- ☐ Scanner

Email

- ☐ No Email Account
- ☐ Only Email
- ☐ Email and MS Office

☐ AS/400 Access

Current User to Duplicate

☐ Door Access

User Access to Duplicate